



PRIVACY POLICY for e-mails

We process the following **categories of personal data** about you (personal data which are not considered sensitive), insofar as they have been made available to us or provided by you:

- name, first name, profession/job title, function
- business address, contact details (phone number, fax number, e-mail address), IP addresses

You have voluntarily provided us with personal data about you and we will process that information based on your **consent** for the following purposes:

- care of the company or the customer as well as
- for own advertising purposes, e.g. for the sending of offers, advertising leaflets and newsletters (in print and electronic format) for our business segments waste management, fuels [solid/liquid] and fiber insulating material as well as for the reference to the customer's existing or former business relationship.

You can revoke this consent at any time. A **revocation** means that we will no longer process your data from this point in time for the above mentioned purposes.

For a revocation, please contact: datenschutz@seppele.at.

In the event of a contract being concluded, all data will be **stored** in accordance with the statutory retention requirements for period of 7 (seven) years. Thereafter, the data is automatically deleted. In case that no contractual relationship exists or no suitable position can be offered, your data will automatically be deleted after 72 months. Unless a deletion is demanded at an earlier occasion where there is no contractual relationship. Then a deletion is accomplished within 30 days after the request was made.

In the event of a contract award, we will transfer your data out of particular occasion or in response of orders to the following recipients, that is, business partners and/or **data processors**.

Legal instruction

As a basic principle, you have the right to information, correction, deletion, restriction, data portability, revocation and objection.

Please contact us if you require any of these at:

**E: datenschutz@seppele.at or by postal address: Peter Seppele Ges.m.b.H. /Datenschutz
Bahnhofstr. 79 /A-9710 Feistritz an der Drau**

If you believe that your data is being processed in a manner which violates data protection law or that your data protection rights have been violated in any other way, you are entitled to file a complaint with the supervisory authority. For Austria this is the Austrian Data Protection Authority (see <http://dsb.gv.at>).